

Siddharth Sinha

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Profile Summary

- **8+ years' experience** in teaching and training.
- Consistently ranked by colleagues and students everywhere as an **outstanding teacher, trainer and facilitator**.

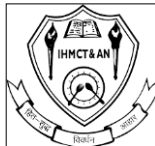


Classroom Experience

Teaching



St Mira's High School
Bengaluru
Teacher



St Joseph's College for Women
Visakhapatnam
Lecturer

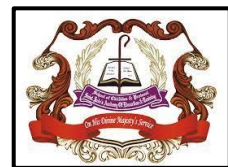


Institute of Hotel Management
Chennai
Faculty

Corporate Training



Trainer – Voice and Accent
Bengaluru



Trainer/Coach – Communication Skills
National Capital Region



Trainer – Business Etiquette
Visakhapatnam

Career Highlights

Freelance, Bengaluru
Online English Tutor

Jan '23 – Present
(3½ months)

Currently, I work as an online tutor, teaching English to a variety of students. I guide working professionals on how to improve their spoken and written English, as well as deal with school students of varying ages with their

school syllabi. I can work with pretty much any educational board, and I have experience of IB (International Baccalaureate), ICSE, CBSE, IGCSE and Karnataka State Board.

Teaching Topics:

English Literature and Language are my primary skill areas, although I can handle any subject excluding Mathematics, Physics, Chemistry and Accountancy

St Mira's High School, Bengaluru **Oct '22 – Jan '23**
(2½ months)
English Teacher

This was my first experience teaching school children. I taught classes 7th, 8th, 9th and 10th, handling the syllabus of ICSE board as well as the Karnataka State Board. Besides teaching, I also helped conduct exams and unit tests, correct answer sheets, as well as assist in managing school discipline.

Teaching Topics:

English Literature and Language are my primary responsibilities. However, I also help out with other subjects from time to time. I taught some Biology and Geography at one point.

Startek, Bengaluru (Client – Flipkart) **Jun '21 – Apr '22**
(9 months)
Specialist-Training

My second experience of a voice process, my KRAs here, besides training new hires, include carrying out regular quality audits of calls, keeping all members of the process briefed on any and all updates, assisting the training team to manage the process-related learning needs of existing Customer Care Execs by creating and rolling out regular process knowledge check quizzes, and carrying out TNIs and refresher trainings for the BQ agents as and when necessary.

Notable accomplishments:

- I only trained 1 batch during my time here, but that batch had the highest performance scores of any batch trained at the company when they moved into operations after training.
- For the first time in my career, I gained in-depth experience of the technical aspects of process training such as Throughput, Attrition, TNIs, etc.

Training Topics:

Customer Care Process, Contact Management Software, Soft Skills, Communication Skills

Institute of Hotel Management, Chennai **Jan '18 – Jun '21**
(3 years, 5 months)
Management Faculty

As a full-time contract lecturer for the Management disciplines, I taught students across all three academic years. Additionally, in my role as warden of the Boys' Hostel, I frequently provided counsel to the students under my charge on a variety of matters pertaining to both their personal and academic life.

Notable accomplishments:

- Received a score of 8.9 from students in the feedback and evaluation session I conducted off of my own initiative at the end of the last semester.
- Developed and greatly improved the teaching content and publication material.
- Represented college along with students in a number of national events.

Subjects Taught:

Business Law, Economics, Human Resource Development, Entrepreneurship, Communication Skills and French.

St Joseph's College for Women, Visakhapatnam **Jan '16 – Jan '18**
(2 years)
Lecturer (Contract)

Started out as part-time and then was absorbed as a French teacher. I also later began teaching two management subjects as well as coaching them on communication skills. Other responsibilities involved administrative and assessment work concerned with the teaching profession, as well as helping out with college discipline. Compelled to leave following a personal tragedy.

Notable accomplishments:

- Attended a workshop on teaching effectiveness.
- Received an evaluation score of 8.5 during the yearly review just before I left.
- Redesigned existing content to improve its quality for both the French and the Management disciplines.

Training Details:

Duration of semesters: 4½ months **Class sizes:** 15-40 students

Learners: Undergraduate students from
a variety of commerce and arts courses

Subjects Taught:

French, Business Environment, Entrepreneurship

CTC Training Resources, Visakhapatnam

Mar '14 – Dec '15

Trainer

(1½ years)

Here, at the very beginning of my career, I undertook a three-month training period, and then took up a job with this training company. My role here involved working with all new-joiners at the Training Institute on their communication skills. Also, occasionally I helped co-facilitate external Corporate Training programs taken up by the company along with one or the other of the senior trainers. Was part of 3 training programs during my stint with the company, four at Andhra bank, Visakhapatnam, one for a select group of students at Andhra University, and one for the Trade Union members of Hindustan Petroleum.

Training Details:

Trainees: Young people from lower-income families

Duration of trainings: (variable)

Training Topics:

Spoken English Proficiency, Communication Skills, Business Etiquette, Soft Skills, Personality Development, Team Building, Leadership, and Public Speaking.

Education

2013

Christ University, Bengaluru

BBA (Marketing)

2009

Shri Ram School – Aravali, Gurugram

ISC 12th (Science with Computer Applications)